

# Information for Parents – Student Progress Report

## STUDENT PROGRESS MONITORING – ASSESSMENT AND EFFORT LEVELS

Teachers report on both attainment and effort every half term.

Attainment is recorded through levels and sublevels for Key Stage 3 Courses, GCSE grades for Key Stage 4 Courses and GCE AS and A2 grades for Key Stage 5.

This is all tracked against two end of year targets – for an explanation of how we set these targets and guidance on judging progress please see the sheet '**Judging Progress and the use of Targets – Information for Parents**' also available on the parents pages through the 'E-portal' menu.

This is the same data that is available through E-Portal – however E-Portal offers you a colour coding system to help you track progress more easily.

Effort is recorded on a scale 1-4.

1	Making an exceptional effort
2	Making a good effort
3	Effort could improve - some areas of concern
4	Insufficient effort - significant concern

TARGET SHOULD BE A MINIMUM OF A GRADE 2

When a '3' or '4' grade is recorded we ask that a comment is entered.

ABS	Absences have cause difficulties with progress or class work
BHV	Behaviour impacting on learning
CWK	Coursework concerns
DIS	Disengaged in the classroom
EFF	Effort
EQP	Equipment and Organisation - books, journal, kit forgotten
HWK	Homework concerns
PUN	Punctuality
SFT	Health and Safety Infringement - equipment abuse
UNI	Uniform Concerns

## CATS DATA

C.A.T. stands for Cognitive Ability Test.

Students are given 4 standard scores

Scores range from 60 to 140.

100 is the National Average on each measure.

Students with scores above 100 are above the National Average

Most students fall between 70 and 130.

A full explanation of C.A.T. tests can also be found on the parents pages of the website - Information | C.A.T.S.

## END OF KEY STAGE 4 TARGET – HIGH TARGET AND LOW TARGET

This contains the target grade for the end of your child's GCSE courses.

**LOW TARGET** uses your child's average points score at Key Stage 2 SATS tests

**HIGH TARGET** is a more challenging school generated target using a range of data.

For more info on target setting, please read '**Judging Progress and the use of Targets – Information for Parents**'.

## **ATTENDANCE**

This is a summary of your child's attendance at school since the beginning of the academic year. Target should be for 100% Attendance and 0% Lates.

For a detailed breakdown of attendance please log into E-Portal using the secure log-in and password sent out to you.

## **JOURNAL MONITORING**

Journal Monitoring indicates how well the journal is used for recording homework, setting targets and communicating with parents/ guardians.

Grades 1-4 are awarded by a member of Senior Management, once a term.

1	Excellent Standard
2	Good Standard
3	Cause for Concern
4	Weak

Target should be a minimum of a grade 2.

## **BEHAVIOUR DATA – HOUSE POINT TOTAL, POSITIVE BEHAVIOUR, NEGATIVE BEHAVIOUR AND DETENTIONS**

Students are awarded house points for meeting our expectations. House Points total box shows total points gained this academic year.

Positive Behaviour - details of positive behaviour which has been recorded over the past 6 weeks.

Negative Behaviour – details of negative behaviour incidents that have occurred during the past half term.

Detentions – details of any detentions and date they were assigned to the student.

2 low level incidents will result in 1 detention being allocated.

More serious incidents may result in a separate detention being assigned.

Target should be for no negative incidents to be recorded and as a result no detentions will accrue.

Every time poor behaviour is recorded on the system your child will have been told of the reason.

## **E-PORTAL REMINDER**

There is more detailed and live information available to parents by using our secure on-line E-Portal system. The progress report is a summary of the past half term – but only a printed snapshot at that moment.

If you have lost or forgotten your password please use the contact form on the school website in the e-Portal pages to request one and new details will be sent out to you. This will be posted out to you unless you have opted not to receive paper communication – in which case it will be sent to the e-mail account you nominated to receive official school communication.